

From: Human Resources Division <HRD@state.ma.us>
Sent: Thursday, January 31, 2013 6:59 PM
To: Hanchett, James (DPH)
Subject: 2013-2014 SUFFOLK FELLOWSHIP PROGRAM



The Commonwealth of Massachusetts in conjunction with Suffolk University offers Executive Branch managers the opportunity to attend the University's Frank Sawyer School of Management, Master in Public Administration Program for the academic year 2012-2013 at no cost as a Suffolk Fellow. Suffolk Fellows receive full tuition for the academic year and receive full salary while attending the MPA program, and will maintain his or her job on a half-time basis, arranging a work schedule of 18.75 hours within their agency's normal hours of operation.

Applicants for the fellowship program must:

- Occupy a full time Executive Branch position in an active status
- Be paid from the AA subsidiary
- Be classified in a management or professional position or be a Massachusetts State Police Department employee classified as Sergeant or above (*Contact your HR Department to confirm professional positions*)

Additional eligibility and selection criteria, instructions, and the application processes are detailed in the Suffolk Fellowship application. To access the application go to: <http://www.mass.gov/hrd/suffolkfellowship>

ELIGIBLE MANAGERS SHOULD DO THE FOLLOWING:

- Access the Suffolk University MPA Program catalog and application at: www.suffolk.edu
- Complete the Commonwealth's application: <http://www.mass.gov/anf/docs/hrd/eeqgm/fellowship/bradford-application-fall-2013.doc>

KEY DATES TO REMEMBER:

SUFFOLK FELLOWSHIP INFORMATION SESSION

Tuesday, February 21, 2013 1:00 PM – 2:30 PM
Ashburton Café Function Room
1 Ashburton Place, Basement
Boston, MA 02108

RSVP to Deidre Travis Brown at
Deidre.Travis-Brown@Massmail.State.MA.US

May 24, 2013 Commonwealth Suffolk Fellowship application due.

May 25, 2013 Suffolk University application due. (*No deadline extensions will be granted.*)

Week of June 4th, 2013 Applicants notified of Suffolk University admission decision.

Week of June 10th, 2013 Suffolk Fellowship interviews: Candidates must interview in person.